



The 4th ASIAN MINISTERIAL CONFERENCE ON DISASTER RISK REDUCTION
October 25-28, 2010, Incheon, Republic of Korea

"Roles of Conference Partners"

I. Background

- Conference partners are groups and supporters for a successful AMCDRR in order to solve common problems in our region. Conference partners can be the host, chair, or participant in high-level roundtable (HLRT), technical sessions (TS), and side events and, if applicable, provide financial contributions.
- Conference partners are composed of participating countries, international or regional organizations, academies and research institutions, and private sectors. Conference partners further can be divided into chair and support groups.

II. Specifics

1. Chair groups practically arrange, organize, and host side events and HLRT and TS sessions before and during the main AMCDRR.

- Countries

- Chair group will elect a chair country and co-chair countries by mutual vote for the smooth operation of HLRT and TS
- Chair country will team up with chair agency, which will be further described below, to lead each HLRT and TS before and during the main event as well as contributing to drafting final outcomes and the declaration.
- Co-chair countries will support the chair country in drafting the final outcomes and declaration, focusing on the "Roadmap for DRR through Climate Change Adaptation".

- UN & International Agency, Regional Organizations, Academia and Research Institutions, and Private Sectors

- Chair agencies are the agencies and organizations who applied to the chairing groups in the attached registration forms. Chair agencies will organize HLRT and TS before and during the main event, support chair countries, host side events, and/or contribute to drafting final outcomes and declaration.

2. Support groups will support chair groups for sessions and side events.

III. Others

A. All conference partners can provide financial support for:

- Overall organization and operation of the conference
- Specific HLRT, TS, side events, and/or exhibition booths
- Travel and accommodation costs for the less-developed countries, and
- Research and development, training and education, and pilot projects along with the 4th AMCDRR

B. All conference partners shall be attending preparatory or pre-meetings, and discuss specific agenda and programs before the main event.



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CONFERENCE PARTNER REGISTRATION FORM (draft)

Please kindly fill the attached Form and send it to pij2319@korea.kr by **January 31, 2010** for the latest.

Name of the Organization / Country: _____

Please kindly confirm the nature and, if possible, the level of commitment of your Organization / Government to the 4th AMCDRR by checking the boxes below, as appropriate:

Substantive

Main Conference

- Please mark (√) your interests. Multiple markings are possible.

<i>Session (HLRT/TS)</i>	<i>Interested in Chairing</i>	<i>Interested in Supporting</i>	<i>Preference [1] (Countries only)</i>
Session 1 - Building CCA and DRR awareness and capacity including education and training			ex) 3
Session 2 - Developing and sharing sound practices and lessons learned in climate risk management			ex) 1
Session 3 - Promoting Integration of CCA & DRR into Development for Resilient "Green Growth"			ex) 2

Side Events

- Please recommend side events which you are interested in or consider it necessary.

<i>Proposal for Side Event (please specify proposed title)</i>	<i>Interested in Hosting</i>	<i>Interested in Chairing</i>	<i>Interested in Supporting</i>
1.			
2.			

Financial

a) Amount of the planned contribution (in US\$): _____

b) Please specify if:

earmarked for specific activity : _____

unearmarked (can be used by Korean Government for any financial gap linked to the 4th AMCDRR organization)

c) Expected date of payment transfer (if already known): _____

Other kind of support (Please describe)

[1] All the participating countries will be categorized into three groups based on their preferences for effective and practical discussions. Other groups will be the advisors and audiences during a session which will be led by a particular group. Please mark your preferences at every session in sequence.